

LOC Questions and Clarifications Memorandum

To: Solicited Vendors for Letter of Configuration (LOC) Number 45495, dated March 5, 2020 for the Mississippi Division of Medicaid (MDOM)

From: Craig P. Orgeron, Ph.D.

Date: April 3, 2020

Subject: Responses to Questions Submitted and Clarifications to Specifications

Contact Name: Jordan Barber

Contact Phone Number: 601-432-8005

Contact E-mail Address: jordan.barber@its.ms.gov

LOC Number 45495 is hereby amended as follows:

1. Subject is being amended to read:

Subject: Letter of Configuration (LOC) Number 45495 for the procurement of desktop and ~~laptop~~ computers for the Mississippi Division of Medicaid (MDOM)

2. Item 3 GENERAL OVERVIEW AND BACKGROUND is being amended to read:

The Mississippi Division of Medicaid (MDOM) currently runs several mission-critical applications including but not limited to the Medicaid Eligibility Determination System (New MEDS) and Medicaid Management Information System (MMIS) on a fleet of desktop and ~~laptop~~ devices at thirty-one regional offices throughout the state and the central office in Jackson, Mississippi. These desktop and ~~laptop~~ devices were deployed in 2013 and are rapidly failing. A number of replacement devices were procured in 2014 and have been deployed as the original machines began to fail. The current desktop and ~~laptop~~ devices are continuing to fail and are no longer available to be replaced, repaired, or upgraded. The devices run on Windows 7 and Microsoft ended Windows 7 support in January 2020. Additionally, their operating systems cannot be upgraded to Windows 10 due to their aging hardware configurations. MDOM wishes to replace the entire fleet of desktop and ~~laptop~~ devices by June 1st, 2020. Due to the outbreak of Coronavirus (COVID-19) MDOM is purchasing Laptop Configuration 1 and Laptop Configuration 2 via an Emergency Purchase to support their staff and business during this time. Only Desktop PCs and Monitors will be procured through this LOC.

MDOM is seeking to establish a manufacturer standard for this procurement for a five-year period. The intent of this LOC is to select an IT manufacturer which can be purchased from multiple resellers. After the initial purchase, additional hardware may be purchased

utilizing existing ITS procurement vehicles such as the IT Hardware Express Products List (EPL), according to the manufacturer standard set by this procurement. It is not a requirement that the manufacturer being proposed be a current IT Hardware EPL Vendor; however, MDOM will not be able to make additional purchases using the IT Hardware EPL if the manufacturer is not available on the EPL. Manufacturers may review the ITS website for instructions on how to sponsor a reseller group for the IT Hardware EPL.

3. Item 4 PROCUREMENT PROJECT SCHEDULE is being amended as follows:

Task	Date
Addendum with Vendors' Questions and Answers	Friday, March 20, 2020 <u>Friday, April 3, 2020</u>
Proposals Due	Friday, March 27, 2020 <u>Friday, April 10, 2020</u> at 3:00 p.m. Central Time
Proposal Evaluation	Friday, March 27, 2020 <u>Friday, April 10, 2020</u>
Notification of Award	Friday, April 10, 2020 <u>Friday, April 24, 2020</u>
Begin Contract Negotiations	Friday, April 10, 2020 <u>Friday, April 24, 2020</u>
PC Equipment Delivered to DOM	Friday, May 1, 2020 <u>Friday, May 22, 2020</u>

4. Item 5.1 is being amended to read:

- 5.1 The Vendor must provide pricing for all hardware, software, maintenance, and support for the proposed solution. The proposed desktops ~~and laptops~~ must come from the same manufacturer.

5. Item 5.2 is being amended to read:

- 5.2 DOM requires devices with Windows AutoPilot factory integration with the hardware hashes imported into AutoPilot. DOM will be responsible for installing all devices being procured through this LOC.

6. Item 7 is being deleted in its entirety.

~~7. **ASSET TAGGING SERVICES**~~

~~7.1 Vendor must place a MDOM-provided asset tag/sticker on each PC/laptop in a physical location on each device as specified by MDOM. The asset tags/stickers must be placed on the devices at the factory, prior to shipping the devices.~~

~~7.2 Vendor must assign the asset tag number to each PC/laptop in its respective BIOS.~~

~~7.3 Vendor must adhere to specific naming and Excel formatting requirements for the asset tagging process.~~

7. Item 15.1 is being amended to read:

- 15.1 Vendor must deliver the response to Jordan Barber at ITS no later than Friday, ~~March 27,~~ April 10, 2020, at 3:00 P.M. (Central Time).** Responses may be delivered by hand, via regular mail, overnight delivery, e-mail, or by fax. Fax number is (601) 713-6380. ITS WILL NOT BE RESPONSIBLE FOR DELAYS IN

THE DELIVERY OF PROPOSALS. It is solely the responsibility of the Vendor that proposals reach ITS on time. Vendors should contact Jordan Barber to verify the receipt of their proposals. Proposals received after the deadline will be rejected.

8. **ATTACHMENT A - COST INFORMATION FORM is being replaced with ATTACHMENT A-1 – REVISED COST INFORMATION FORM.**

9. **ATTACHMENT D – PURCHASE AGREEMENT is being amended to read:**

WHEREAS, Purchaser, pursuant to Letter of Configuration Number 45495 dated INSERT DATE OF PUBLICATION (hereinafter referred to as “LOC”), based on General Request for Proposals (“RFP”) No. 3849, requested proposals for the acquisition of ~~desktop and laptop devices, services and support~~ desktop devices, services, and support (hereinafter referred to as “Products”) as listed in Exhibit A which is attached hereto and incorporated herein; and

The following questions were submitted to ITS and are being presented as they were submitted, except to remove any reference to a specific vendor. This information should assist you in formulating your response.

Question 1: According to the PROCUREMENT PROJECT SCHEDULE, it states May 1st delivery, but it is not clear when a Purchase Order would be received. Is the delivery date flexible?

Response: **Yes, the Vendor will receive a Purchase Order after a contract, if required, is executed and/or purchase approval is given. The delivery date will be a date agreed upon by all parties.**

Question 2: LOC Item 4 (SCHEDULE) omits the latest date by which a purchase order will be received. What will the latest PO receipt date be?

Response: **See the response to Question Number 1 above.**

Question 3: Item 5.1 states that “the proposed desktops and laptops must come from the same manufacturer”. Must the monitors be the same brand as the brand of the desktops and laptops

Response: **No, the monitors do not have to be the same brand as the desktops. MDOM will not be purchasing Laptop equipment via this LOC. See Clarification Number 2 above.**

Question 4: Please explain in more detail what Division of Medicaid means by this requirement: *“DOM requires devices with Windows AutoPilot factory integration.”* Is the Division of Medicaid looking for their selected vendor to provide or register the device hardware hash numbers?

Response: **Yes, DOM requires the hardware hashes be imported into AutoPilot. See Clarification Number 5 above.**

Question 5: LOC Item 6.1 states that Attachment-A specifications are mandatory minimum specifications. Monitor specifications include the following requirement for 5 USB ports that is (in our opinion) uncommon.

1 x USB 3.0 upstream port (bottom)

2 x USB 3.0 downstream ports (side)

2 x USB 2.0 downstream ports (bottom)

Our research of all 3rd party monitors is not yet complete, but the only spec compliant monitor we have found to date is the Dell P2419H with web-published specs that read in part as follows:

1 x USB 3.0 upstream port (bottom)

2 x USB 3.0 downstream ports (side)

2 x USB 2.0 downstream ports (bottom)

Item 5.1 states that “the proposed desktops and laptops must come from the same manufacturer.” Must the monitors be the same brand as the brand of the desktops and laptops? If not, then vendors would be free to bid non-Dell DT/LT brands coupled with Dell monitors (or 3rd party monitors with 5 USB ports if available). If a non-Dell monitor can be quoted that meets the above specifications except for the location of the USB ports (bottom or side), will the location of the ports (bottom or side) still be considered a mandatory requirement?

Response: a.) No, the monitors do not have to be the same brand as the desktops. MDOM will not be purchasing Laptop equipment via this LOC. See Clarification Number 2 above.

b.) USB port location is not a mandatory requirement. The location of the port has been removed in the Revised Cost Information Form.

Question 6: LOC Item 6.1 states that Attachment-A specifications are mandatory minimum specification. Monitor specifications include the following uncommon requirement for > 4 USB ports.

1 x USB 3.0 upstream port (bottom)

2 x USB 3.0 downstream ports (side)

2 x USB 2.0 downstream ports (bottom)

Would a display with 3 USB ports be accepted?

Response: Yes, MDOM will accept monitors with 3 USB ports. See the Revised Cost Information Form.

Question 7: Can the Division of Medicaid provide a sample or more detail for #7? Asset tagging Service for 7.3? *“Vendor must adhere to specific naming and Excel formatting requirements for the asset tagging process.”*

Response: Asset tagging services are no longer required for this LOC. See Clarification Numbers 5 and 6 above.

Question 8: Considering the world-wide constrained availability of Intel processors, will Medicaid consider comparable units that use AMD processors? If so, may we provide ITS with suggested comparable generic alternate specifications for AMD based products?

Response: No, Vendors must propose PC equipment with Intel processors.

Question 9: Regarding processors, would you allow AMD processors? There are shortages and delays with intel- See attached.

Response: **No, Vendors must propose PC equipment with Intel processors.**

Question 10: Attachment A (page 16) describes the LT form factor as a 14" Clam Shell Notebook. Will it be acceptable for vendors to propose a notebook that is not considered "clam shell"?

Response: **MDOM will not be purchasing Laptop equipment via this LOC. See Clarification Number 2 above.**

Question 11: For Laptop Configuration 1, DISPLAY: Will you accept a 14" FHD (1920 x 1080) Display, as well as original stated 13.3" FHD (1920 x 1080)?

Response: **MDOM will not be purchasing Laptop equipment via this LOC. See Clarification Number 2 above.**

Question 12: For Laptop Configuration 1, DIMENSIONS: Will you accept 13" x .75" x 8.9" or less, as well as original stated 13" x .75" x 8.5" or less?

Response: **MDOM will not be purchasing Laptop equipment via this LOC. See Clarification Number 2 above.**

Question 13: For Laptop Configuration 1, DIMENSIONS: Will you accept 13" x .75" x 8.8" or less, as well as original stated 13" x .75" x 8.5" or less?

Response: **MDOM will not be purchasing Laptop equipment via this LOC. See Clarification Number 2 above.**

Question 14: For Laptop Configuration 1, MEMORY: Will you accept '16 GB DDR4 2666 MHz or 32 GB DDR4 2666 MHz at time of order', instead of original stated 'Must be field serviceable and support upgrading to up to 32GB of memory'?

Response: **MDOM will not be purchasing Laptop equipment via this LOC. See Clarification Number 2 above.**

Question 15: For Laptop Configuration 1, MEMORY: Will you accept only 16 GB DDR4 2666 MHz and remove 'Must be field serviceable and support upgrading to up to 32GB of memory'?

Response: **MDOM will not be purchasing Laptop equipment via this LOC. See Clarification Number 2 above.**

Question 16: For Laptop Configuration 1, BATTERY: Will you accept 48Whr, instead of original stated 60Whr?

Response: **MDOM will not be purchasing Laptop equipment via this LOC. See Clarification Number 2 above.**

Question 17: For Laptop Configuration 1, BATTERY: Will you accept 50Whr, instead of original stated 60Whr?

Response: **MDOM will not be purchasing Laptop equipment via this LOC. See Clarification Number 2 above.**

Question 18: For Laptop Configuration 1, BATTERY: Will you accept 57Whr, instead of original stated 60Whr?

Response: **MDOM will not be purchasing Laptop equipment via this LOC. See Clarification Number 2 above.**

Question 19: For Laptop Configuration 1, WEIGHT: Will you accept 3.4 lbs, instead of original stated 3.25 lbs?

Response: **MDOM will not be purchasing Laptop equipment via this LOC. See Clarification Number 2 above.**

Question 20: Confirming display size requirements below we are seeing two sizes requested highlighted.

Notebook/Tablet model minimum specs:

Form Factor: 14" Clam Shell Notebook

Processor and Graphics: 8th Generation Intel Core i7-8665U Processor (4 Core, 8MB Cache, 1.9GHz, 15W, vPro-Capable) with Integrated Intel UHD 620 Graphics

Intel vPro Technology Advanced Management Features

Operating System: Microsoft® Windows 10 Pro 64 bit / at least Windows build version 1909 or latest version

Factory Integrations: Windows AutoPilot factory integration

Asset Tagging / In BIOS and External location on the device

Mobile Broadband Card: Must have an AT&T Mobile compatible Broadband, Card

Memory: 16 GB DDR4 2666 MHz Non-ECC SDRAM @ 2400 MHz

Must be field serviceable and support upgrading to up to 32GB of memory

Storage: Intel® Rapid Storage Technology

M.2 512GB PCIe NVMe Class 40 SSD

Display: 13.3" FHD (1920 x 1080) Anti-Reflective, IPS, Touch, RGB Camera & Microphone, WLAN/WWAN Capable

Keyboard: Single Pointing US English Keyboard with Backlit

Battery: 4 Cell 60Whr Battery

Ports: 65W AC Adapter, 7.4mm Barrel

1x USB Type C™ 3.1 Gen 2 with Power Delivery & DisplayPort

2x USB 3.1 Gen 1

1x HDMI 1.4

1x external uSIM card tray option

External Keyboard and Mouse: USB wired Keyboard and Mouse

1x uSD 4.0 Memory card reader

Dimensions: 13" x .75" x 8.5" or less

3.25 lbs or less

Security: Trusted Platform Module (TPM) Chipset required min 2.0 / Windows Defender

Response: MDOM will not be purchasing Laptop equipment via this LOC. See Clarification Number 2 above.

Question 21: For Laptop Configuration 2, DISPLAY: Will you accept a 14" FHD (1920 x 1080) Display, as well as original stated 13.3" FHD (1920 x 1080)?

Response: MDOM will not be purchasing Laptop equipment via this LOC. See Clarification Number 2 above.

Question 22: For Laptop Configuration 2, MEMORY: Will you accept only 16 GB DDR4 2666 MHz and remove 'Must be field serviceable and support upgrading to up to 32GB of memory'?

Response: MDOM will not be purchasing Laptop equipment via this LOC. See Clarification Number 2 above.

Question 23: For Laptop Configuration 2, BATTERY: Will you accept 48Whr, instead of original stated 60Whr?

Response: MDOM will not be purchasing Laptop equipment via this LOC. See Clarification Number 2 above.

Question 24: For Laptop Configuration 2, BATTERY: Will you accept 51Whr, instead of original stated 60Whr?

Response: MDOM will not be purchasing Laptop equipment via this LOC. See Clarification Number 2 above.

Question 25: What devices does Medicaid plan to connect to the 5 USB monitor ports?

Response: MDOM will use the following devices: keyboard, mouse, flash drives, and external DVD/CD/RW reader to connect using the USB ports.

Question 26: What devices does Medicaid plan to connect to the 5 USB monitor ports? If all 5 USB ports will not be used, will Medicaid remove the monitor specification for 1 x USB 3.0 upstream port (bottom), 2 x USB 3.0 downstream ports (side) and 2 x USB 2.0 downstream ports (bottom) and replace those USB specifications with a common USB port specification such as the cost effective specification of three USB 3.0 Ports (2 downstream and 1 upstream)?

Response: MDOM will use the following devices: keyboard, mouse, flash drives, and external DVD/CD/RW reader to connect using the USB ports. A monitor with three USB 3.0 ports is an acceptable alternative. See Clarification Number 5 above.

Question 27: Attachment A includes the subheading "24-inch Monitor specs". Some manufacturers' most popular 24" class monitors are actually 23.8" monitors? Will 23.8" monitors be acceptable?

Response: Yes, 23.8-inch monitors are acceptable. See Clarification Number 8 above.

LOC responses are due Friday, April 10, 2020, at 3:00 p.m. (Central Time).

If you have any questions concerning the information above or if we can be of further assistance, please contact Jordan Barber at 601-432-8005 or via email at jordan.barber@its.ms.gov.

cc: ITS Project File Number 45495

Attachment: ATTACHMENT A-1 – REVISED COST INFORMATION FORM